

# ELLWOOD THOMPSON'S

Where you go for the good stuff. <sup>SM</sup>

Dear Applicant:

Thank you for your interest in Ellwood Thompson's. Please take a moment to read the following before filling out this application.

Ellwood Thompson's aspires to be a dynamic leader in the natural foods industry. We sell products conducive to a healthy lifestyle and we stand for superior customer service. The success of Ellwood Thompson's is measured first and foremost by customer satisfaction, which is our single most important job. We are looking for people who enjoy helping others, who are willing to work hard, who are willing to take initiative and who believe that work can be fun. We aim to employ people who are honest, sincere and dependable.

If you have an interest in natural foods, a positive outlook and feel that you would like to be part of a company unparalleled in spirit and philosophy, we welcome your application. However, before you begin to fill out the attached application take a minute to ask yourself these questions. Am I prepared to be productive and work hard? Am I going to be an asset to the store? Am I excited by the thought of working at Ellwood Thompson's? If your answer is yes to all of these questions and you believe that Ellwood Thompson's is the right choice for you, please fill out our application completely and accurately. We strongly recommend that you take the application home with you so that you may devote your full attention to it.

All applications are read within the first few days of being received. Applicants that we are interested in are contacted within a week. *Due to the volume of applicant interest, please do not call about your application unless it is absolutely necessary that you do so.*



Name: \_\_\_\_\_ Date: \_\_\_\_\_

Department or position applying for: \_\_\_\_\_

# Application For Employment

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, or disability.

## PERSONAL INFORMATION

I.

Date: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle Maiden

Present Address: \_\_\_\_\_  
Street & No. City State Zip

Phone Number: \_\_\_\_\_ If under 18, please list date of birth: \_\_\_\_\_

Do you have the legal right to work and remain in the United States?  Yes  No

II.

Position applied for? \_\_\_\_\_ Wage desired? \_\_\_\_\_ Date you can start? \_\_\_\_\_

What department would you prefer to work in? \_\_\_\_\_

What is important to you in choosing a job? \_\_\_\_\_

Employment Desired?  Full Time  Part Time  Temporary  Seasonal

Are you willing to work Weekends? \_\_\_\_\_ Evenings? \_\_\_\_\_ Nights? \_\_\_\_\_ Holidays? \_\_\_\_\_

Days/Hours Available to work:		Sun	Mon	Tue	Wed	Thurs	Fri	Sat
From								
To								

III. How did you hear about us? \_\_\_\_\_

Have you ever filed an application with us before?  Yes  No

Have you ever been employed with us before?  Yes  No If yes, give date \_\_\_\_\_

Are you currently employed?  Yes  No Do you plan to continue in your current job?  Yes  No

How long would you like to work for us?  3 Mo.  6 Mo.  1 year  Other \_\_\_\_\_

Please list special skills, training, education or experiences that directly relate to the job you are applying for?

\_\_\_\_\_

## EDUCATION

Type of School	Name and Location of School	Degree/Area of study	Number of years attended	Graduated check one
High School	Name			Yes No <input type="checkbox"/> <input type="checkbox"/>
	City State			
College	Name			Yes No <input type="checkbox"/> <input type="checkbox"/>
	City State			
Graduate School	Name			Yes No <input type="checkbox"/> <input type="checkbox"/>
	City State			
Other	Name			Yes No <input type="checkbox"/> <input type="checkbox"/>
	City State			

Have you ever served in the military?  Yes  No If yes, please list dates served, branch, technical specialization, and rank attained. \_\_\_\_\_

## Employment History

List employment starting with your most recent position. Account for any time during this period you were unemployed by stating the nature of your activities. May we contact your present employer?  Yes  No

Dates From	Employee To	Company Name	Phone Number
		Address	Supervisor/ Title
Wages Start \$	Final \$	Job Titles & Duties	Reason for leaving
Dates From	Employed To	Company Name	Phone Number
		Address	Supervisor/ Title
Wages Start \$	Final \$	Job Title & Duties	Reason for leaving
Dates From	Employed To	Company Name	Phone Number
		Address	Supervisor/ Title
Wages Start \$	Final \$	Job Title & Duties	Reason for leaving

## Miscellaneous

Can you perform the required functions of the job?  Yes  No

Would you describe yourself as very outgoing? \_\_\_\_\_ Usually outgoing? \_\_\_\_\_ Shy? \_\_\_\_\_ Reserved? \_\_\_\_\_

Other? Please explain: \_\_\_\_\_

How would you describe your sales ability Excellent? \_\_\_\_\_ Good? \_\_\_\_\_ Average? \_\_\_\_\_ No Experience? \_\_\_\_\_

Have you ever been discharged from a job?  Yes  No If yes, please explain \_\_\_\_\_

Why do you want to work for Ellwood Thompson's Natural Market? \_\_\_\_\_

What contribution do you feel that you can make to our company? \_\_\_\_\_

Tell us a little bit about your favorite job. \_\_\_\_\_

Tell us something about a job or situation that you disliked. \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor, except for a minor traffic violation?

Yes  No If yes, please explain: \_\_\_\_\_

List two personal references (other than relatives) List Name, Address, Phone Number, & # of years known.

## Applicant's Signature

I hereby certify that the statements made in this application are true, complete, and accurate. I further agree that such statements may be investigated at any time, and if found false or misleading will constitute sufficient reason for refusal of employment or separation from the company. I further agree to abide by all the company's rules and policies.

I understand that my employment is for no definite time, and that neither hours worked nor any other act or circumstance shall constitute a guarantee of employment for any fixed term. Furthermore, I understand that my employment is strictly "at will", and may be terminated at any time by me or the company for any reason. I have read the above statements and affirm them as my own.

Signature \_\_\_\_\_

Date \_\_\_\_\_